

**GOVERNING BOARD MEETING  
NOTES for MINUTES**

**January 30, 2017**

**In attendance: in person: Denise Henry, President; Pam Reising Rechner, Membership; Mary Wonderlick, Secretary; Antoinette Taylor, President Elect; Kris Baran, Family Participation; Kristy Doan, ISBE Liaison; via technology: Amanda Quesenberry, Past President; Connie Shugart, Past President; Scott Pasley, Communications; Elizabeth Cambray, Treasurer.**

Type of Meeting:	Board Meeting	Date & Time	January 30, 2017, 9:45 a.m.
Place:	Normal Public Library, Normal IL	Presiding:	Denise Henry, President
<b>Order Of Agenda Items</b>	<b>Discussion</b>	<b>Actions/Recommendations</b>	
Call to Order		9:45 a.m.	
Welcome & Introductions President			
Establish Quorum	agreed it would be a good idea to always insert this in the minutes	5 officers of the Executive Board present	
Approval of agenda		approved by general consensus	
Approval of minutes	suggested beneficial to include dates for board actions since last meeting	June 2016 approved pending insertion of dates for board actions since last meeting	
<b>OFFICER REPORTS</b>			
President Denise Henry	information and reporting from the President interspersed through the meeting		
Past president Amanda Quesenberry	no report		
President Elect Antoinette Taylor	DEC call; Betsy DeVos hearing, membership	no actions necessary	

Vice President Anni Reinking	no report	
Treasurer Elizabeth Cambray	posted in drop box IDEC balance \$6,053.83. SAV balance \$43,603.85. Tax exempt status completed. Suggest changing accountant for better rate.	talk further with accountant from Anna
<b>STANDING COMMITTEE REPORTS</b>		
MEMBERSHIP Pam Reising Rechner	communications sent to IL attendees to DEC, 2016 Louisville, to promote membership	
COMMUNICATION Scott Pasley	1) Google group: continuing challenges w/getting people to accept 2) web site posting minutes on IDEC web	1) Scott wants to check with Tech Guys on this 2) add docs agreed to have on file prior and current year; all else remains in drop box; Mary to send approved minutes to Scott
GOVERNMENT RELATIONS Antoinette Taylor and Sandy Ginther	our state goal is to protect children with disabilities	"Dear Colleague" letter re inclusion sent out from OSEP
SAV Emily Reilly/Denise Henry	extending proposal submission deadline sponsor hunting art work	
<b>AD-HOC COMMITTEE REPORTS</b>		
NOMINATIONS Amanda Quesenberry	nominations needed for Veep, Sec'y, and Treas	
<b>INTERAGENCY LIAISONS</b>	no reports	

<p><b>Other old or new business</b></p>	<p>NFP &amp; TAX EXEMPT STATUS: permanent address for IDEC</p> <p>INSURANCE</p> <p>EXCEPTIONAL CHILDREN'S WEEK</p> <p>REVIEW SURVEY MONKEY/PLAN MEETING THE NEEDS OF MEMBERS</p> <p>MEETING FAMILY NEEDS. What else can we do?</p> <p>CREATE BUDGET</p>	<p>will look into using address of new accountant as not able to use the St. Clair ROE office where Starnet is located</p> <p>follow up with DEC on provider Elizabeth to get most recent declaration pages from current agent going to have SAV pay its own</p> <p>remind to ask that ICEC include IDEC in planning and events for this year</p> <p>RP webinar for members by aRPy Ambassador, Chelsea Guillen, Feb 22 - 2 that day</p> <p>Josh, from Tech guys, is making a personal donation of up to \$500 in matching funds, perhaps scholarship related to support Family support. What do other states do??</p> <p>Tech Guys has donated the website hosting, domain e-mail, 24/7 backup and site monitoring for IDEC and SAV</p> <p>Mary to create TY certificates for donations of Josh and Tech Guys</p>
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	<p>send IDEC Pres to DEC conf</p> <p>ICEC BASKET</p> <p>family scholarship</p> <p>SET MEETING DATES</p>	<p>Motion made by Mary to allocate up to \$1600 to send IDEC Pres to DEC annual conference. 2<sup>nd</sup> by Amanda. Motion carries.</p> <p>try to make a basket instead of using cash</p> <p>set aside \$500 so to accept Josh's matching; Kris will draft something to reinvigorate the family component. Check with Starnet, Family Resource Center on Disabilities and Family Matters</p> <p>Thursday March 16, 2017, phone June 21 at Mary Wonderlick's house, IN PERSON, pass the gavel meeting</p>
<p><b>Board action since last meeting</b></p>	<p>The discussion has been re both annual fees and a registered agent that can be our permanent address.</p>	<p>Zach Allen has volunteered to co the Family Participation committee.</p> <p>Call for nominations for board positions went out.</p> <p>The RP webinar date was changed to March 20</p> <p>2/17/17 Motion made by Elizabeth to move our accounting work to Whitney</p>

Whitney Accounting (new accountant) quote,  
\$550.00/year:  
Annual Form 990-EZ tax return \$350.00  
Form 1099 preparation \$ 50.00 (it  
appears only necessary in the conference)  
Annual Financial Statement compilation\* \$150.00  
No fee for being our registered agent  
\*Compilation is simply compiling all financial info and  
reconciling amounts to issue financial statements  
from Denise: a couple of pieces of clarification. The  
1099s MIGHT be prepared by SAV's conference  
coordinator. I'm checking with her to be sure. If  
she doesn't, that \$50 is the total cost for all the  
1099s we need (usually 2 in odd numbered years).  
Also, the compilation is recommended but not  
required. Mark Chamness says it is good practice.

Lee/O'Keefe (with Selective as the underwriter)  
General Liability (without the Umbrella)- \$269  
annually \$1 Million occurrence / \$2 Million  
Aggregate  
D&O Coverage (without the Employment Practice  
Liability)- \$770 annually  
Total \$1039 (\$770+ \$269), saving IDEC about  
\$600.00 annually

Thanks to Denise & Rodney Henry for their  
information gathering and assistance with these  
insurance and accounting issues.

Accounting. 2<sup>nd</sup> Amanda. Motion carried,  
unanimously.

Elizabeth made a motion to proceed with  
Lee/O'Keefe as the best option for our  
IDEC insurance. Amanda 2<sup>nd</sup>. Motion  
carried unanimously.

	As Elizabeth will resign as Treasurer June 30, Denise is appointing Sharonda Brown to complete the term from July 1, 2017-June 30, 2018.	
<b>Adjournment</b>		adjourned 2:10