

**GOVERNING BOARD MEETING  
NOTES for MINUTES**

**03.16.2017**

approved during 6/21/17 board meeting

In attendance: Denise Henry PRESIDENT, Antoinette Taylor PRESIDENT ELECT, Anni Reinking VICE PRESIDENT, Elizabeth Cambray TREASURER, Amanda Quesenberry PAST PRES, Mary Wonderlick SECRETARY, Scott Pasley COMMUNICATIONS, Kristy Doan, Kris Baron & Zach Allen FAMILY, Crystal Grimes STUDENT, Pam Reising Rechner MEMBER CHAIR, Connie Shugart PAST PRES COUNCIL CHAIR

Type of Meeting:	Board Meeting conf call	Date & Time	03/16/2017
Place:		Presiding:	Denise Henry, Pres
<b>Order Of Agenda Items</b>	<b>Discussion</b>	<b>Actions/Recommendations</b>	
Call to Order		9:35 a.m.	
Welcome & Introductions President	6 officers of exec bd present		
Approval of agenda		approved	
Approval of minutes		approved	
<b>OFFICER REPORTS</b>			
President	reviewed goals - report in drop box during 2019 consti review: consider changing PRES term to 2 years, itemized budget		
President Elect	reimburse PRES for attending DEC conf membership drive soon IDEA reauthorization coming up and hope that DEC is		

	at that table	
Past president	<p>candidates for election - Emily Ropar, Vice Pres Zach Allen, Sec'y Treasurer should not have been on ballot. Mention to members. Antoinette brought up engaging members who had indicated involvement on survey Amanda and Connie rec that June mtg be of both old and new boards</p>	
Vice President	ICEC fall Convention. Antoinette asked about Dec participation and SAV participation	
Treasurer	<p>reports in drop box: \$4299.83 IDEC balance when balance dips below \$5000 Chase charges \$12/month Conf insurance for a) cancellation and b) general liability shifted to SAV Director's insurance policy renewed Budgets FY 2017 and FY 2018.</p> <p>SAV "gift" from IDEC - purpose, history</p> <p>vote on permanent address discuss mileage reimburse for gov bd members</p>	<p>Rec call to Chase to get fee waived.</p> <p>Motion by Mary, 2<sup>nd</sup> by Amanda to approve each budget as amended. Motion carries. - decision to change April 2016 minutes to word gives</p> <p>motion by Amanda, 2<sup>nd</sup> by Anni to NOT reimburse board members for mileage, etc. Motion carries.</p>
Secretary		
<b>STANDING</b>		

<b>COMMITTEE REPORTS</b>		
Membership	checked to make sure board memberships are current	
Communication		
Governmental Relations		
Family Participation		
SAV conference	report in drop box	
<b>AD-HOC COMMITTEE REPORTS</b>		
<b>INTERAGENCY LIAISONS</b>		
<b>Other old or new business</b>		
<b>Board action since last meeting</b>	<p>Chelsea Guillen conducted webinar on 3/20/17.RP and EC Professionals: What You Should Know Annual review of by-laws</p> <p>Discussions with Elizabeth Frisbie for her role with IDEC and bd.</p> <p>to update the board ... from Denise: In compliance with the By-Laws, the person serving as Past President during SAV shall serve as the awards chairperson. This Committee shall have two (2)</p>	<p>There were no by law suggestions offered.</p> <p>Denise and Antoinette, with approval of the exec bd appoints Elizabeth to a 2 year term as a liaison between IDEC and the EC Mental Health community to begin 7/1/17-6/30/19</p> <p>I have chosen Zach Allen, representing</p>

	<p>members in addition to the chairperson, representing a broad geographical areas and professional roles.</p> <p>While family outreach has always been part of our mission, the Family Participation standing committee was not staffed for a period of time. Recently, Zach Allen and Kris Baron were appointed chairs and are reestablishing the committee. Since you work closely with families across the state, we need your input to shape upcoming campaigns and actives.</p> <p>(from Antoinette) This e-mail serves to "officially" welcome Evelyn Green (incoming Communications) and thank Scott Pasley (current Communications). Evelyn graciously accepting the appointment to join IDEC and Scott moved quickly to facilitate a smooth transition. He's been working closely with me, Evelyn and Denise as we get ready for July 1 and SAV 2017. For those of you who like me remember the days of "I didn't get anything from the list-serve, did you?, Scott has been key in getting us up to speed in this regard.</p>	<p>more central Illinois and PI/PFA from a public school and Chelsea Guillen, representing northern Illinois and EI as well as DEC to serve with me.</p> <p>Please submit your ideas through this short survey by May 15:  <a href="https://www.surveymonkey.com/r/IDECF">https://www.surveymonkey.com/r/IDECF</a>  familyNeeds Family Outreach Survey  Please share this survey with families and advocate groups you feel would be able to provide ideas to our organization.</p> <p>Evelyn Green incoming Communications and huge thanks to Scott Pasley for his Communications service, especially as regards our list serv.</p>
<b>Adjournment</b>		11:05 a.m.

Meeting minutes and notes were completed by Zach Allen - below

## **Remainder of Minutes 3/16 Z.Allen**

### **Communication Committee**

Scott is working on the listserv. He stated that one of his goals is to develop a link for those that are interested to be able to opt in the listserv.

Discussion was also had on how the board gets communication out. It was discussed that clarification is needed on what communication gets sent out as well as what type such as advocacy, administrative or a family focus

Denise discussed that if information comes from CEC/DEC it does not need to be resent to the nationally created google group for Illinois because others are already receiving it but should be sent to the one Scott created because it has people on it who do NOT receive from the national list (as well as those who do). Concerns about quality control review was brought up. The current google group allows Denise and Scott to disseminate information.

Currently to get information to membership the process involves contacting the communication chair who would then review with the president.

Antoinette questioned whether communication procedures are in the bylaws. Denise shared that she believed that communication procedures are not in the bylaws.

Antoinette suggested that the board develop procedures for communication. It was suggested that the procedures need to address what types of communication does and does not get distributed. Further discussion was had on who if anyone else should be included in making a decision on what information get communicated.

Kris Baran suggested that it might be beneficial to make sure the communication is appropriate for the venue.

Denise suggested that we discuss the board communication policy at the next schedule meeting when the by-laws are officially reviewed.

### **Family Participation Committee**

Kris Baran thanked Sandy Ginther for her feedback via email relating to the background of the family participation committee. Kris stated she likes the idea of sending out a survey. Denise shared she has access to survey monkey. Kris shared she will send out a draft to review when completed. Kris asked that members provide feedback by 3/24.

Kris shared that she needs email addresses for those who should receive the email and survey. Denise suggested that board members will forward the email to family groups we each know.

### **Exceptional Children's Week May 1-7, 2017**

Sandy and Anni will discuss possible communication with ICEC to request EC gets mentioned in their proclamation.

IDEC RP Webinar Denise discussed the webinar that will be on March 20th. She said she will re send the link.

It was questioned as to whether the email about the webinar went out to IDEC membership. Scott and Denise said they will investigate and resend the information.

Denise shared that each STAR NET region has been advertising the March 20th Webinar.

Denise shared that Early CHOICES did a giveaway for the IL Includes Conference via facebook. She shared she liked the idea of choosing someone who likes the IDEC facebook page and then giving a free registration to SAV . This would be a way to publicize IDEC and SAV.

Next meeting will be held June 21st 10:00-4:00 in Bloomington. Kris Baran will host. 15935 Kingswood

Dr Bloomington, IL 61705

Motion was made by Anni and Antoinette to adjourn the meeting. Denise thanked everyone for attending.